Owl Mail Activation Information

As a credit student, you must activate your Owl Mail account. It is the only e-mail address that the college will use to send you important notices and messages.

To activate your Owl Mail Account, you will need:

1. Your Owl Link User ID
2. Your student ID number that was on the email you received from the college.

Owl Mail Activation Directions:

- Go to http://live.pgcc.edu
- Ignore the left side of the screen. Do not click "Sign up".
- On the right side of the screen in the field Windows Live ID, type your Owl Link User ID@students.pgcc.edu (example: jsmith23@students.pgcc.edu)
  Please DO NOT put jsmith23@hotmail.com (The correct domain for Prince George's Community College is @students.pgcc.edu, therefore, jsmith23@students.pgcc.edu is the correct format for the ID field.)
- For your password, type your seven digit student ID number, including all zeros (example: 0054321)
- Click Sign in to access your Owl Mail account.
- When you activate your account, please send an e-mail confirming your success to: owlmail@pgcc.edu.

Example:

Sign in

Windows Live ID: jsmith23@students.pgcc.edu
(example555@hotmail.com)

Password: 0054321

Forgot your password?

☑ Remember me on this computer (?)
☐ Remember my password (?)

Use enhanced security

Owl Mail Policy

By activating your Owl Mail Account, you are agreeing to abide by the Student Email Rules and understand that your Owl Mail address is the only email address that the college will use to send you email correspondence.

1. Student Email is Prince George's Community College official electronic means to communicate with students.
2. Students are expected to check their Student Email account frequently for official college messages - once a week is suggested.
3. Students are required to use Student Email for all electronic correspondence with college faculty and staff.
4. Faculty may determine how they will use Student Email in classes.
5. Each Student Email account has a maximum of 5GB. If incoming email is larger than the space remaining in the account, the email will be returned to the sender. Once the maximum is reached, the student will not receive new emails until the student has deleted old emails.
6. The number of messages that can be sent or received is limited to 500 per day, per user.
7. The size of all incoming and outgoing messages, including attachments, cannot exceed 14M, with a maximum of 10MB allocated to attachments.
8. Intentional use of Student Email for illegal activities of any kind is strictly prohibited.
9. The full policy, Prince George's Community College Technology Policies, governing Student Email may be viewed at http://www.pgcc.edu/go/studentemailpolicy