Online Express Summary Sheet –
For Courses To Be Delivered In Fall 2004

Purpose:

Create a college-wide process that will be sustainable over the two-year period required for the
development of all courses necessary to complete an online degree option. Courses will be developed by
individual faculty members and by faculty teams, as determined by the Vice President for Instruction.
Emphasis will be placed on developing high quality course materials that meet or exceed the learning
objectives established by the Division or department.

Target:

To systematically develop academically rigorous interactive online courses, create Online Express to train
full-time and part-time instructors who wish to adapt an existing course during Spring 2004 and deliver it
online during Fall 2004. This project will target three types of course development:

Web-based Course: Fully online courses developed using Front Page and Blackboard. Equivalent to 6
ECH per faculty developer for training and development; 3 ECH for online course development
only.

Shared Course: Single course developed by a team of three faculty developers. Equivalent to 3 ECH for
each faculty team member. These courses will be designed to be delivered by multiple instructors.

TeleWeb Course: Existing telecourse to which a faculty developer will add a substantial Web component
using Blackboard and/or Front Page. Equivalent to 3 ECH per faculty developer.

Procedure:

Faculty, Department Chairs and Deans identify potential courses. Submit completed Faculty Application
to Dr. Zdravkovich by November 12. Notification of course selection will be sent by December 10.

Planning and Implementation:

Administration: Mary Wells, Rhonda Spells, Sharice Adams, Carol Cassles

Faculty Consultant: Drew Habermacher

Workshops:

Attend an orientation session on January 15, 2004, from 1 – 4 pm. Attend 10 scheduled two-hour
training sessions during the Spring semester 2004 from 2:15 – 4:15 pm on the following
Thursday afternoons: February 5, 12, 19, 26; March 4, 11, 18, 25; April 1 and 22. Attend an all-
day work session in May.