

## **Academic Council**

The principal functions of the Academic Council are: reviewing and revising academic policies and procedures and making recommendations to the Vice President for Academic Affairs; coordinating the college's academic programs; and ensuring that all aspects of academic programming (i.e., academic regulations and standards, curriculum development, academic assessment, and academic professional development) operate in a manner consistent with the strategic goals of the college.

## **Academic Affairs Assessment Committee**

### Structures of Assessment

- Develops, implements, and ensures that departments are following processes for academic assessment.
- Develops plans for assessing courses, programs, and CLOs.
- Assists faculty and department chairs in developing plans.
- Publishes deadlines for assessments and results. Stores data on status of assessments, student performance, and how results have been used.
- Reports results to the Academic Council at the end of each semester.

### New Course and Program Proposals

- Examines new course and program proposals for measurable outcomes and ways in which faculty proposes to assess those outcomes.
- Once approved, forwards new course and program proposals to the Curriculum or General Education Committee, depending on the course's/program's proposed status.

### Committee Leadership

The Faculty Organization will elect the faculty Co-Chair of this Committee. The faculty Co-Chair will serve on the College-wide Forum Institutional Effectiveness Committee. (Membership can be the same as it is, but this should committee should have elected membership).

## **General Education**

### Structures of General Education

- Defines what a general education at Prince George's Community College is.
- Determines the qualities of a general education course.
- Keeps abreast of internal and external general education requirements and proposes new mechanisms for compliance in each.

### New Course and Program Proposals

- Determines the course list for General Education Program/Core and ensures compliance with internal and external general education policies.
- Examines and assesses course proposals that are requesting General Education status.
- Determines the course list that comprises electives in General Education.

### Committee Leadership

The Faculty Organization will elect the Chair of this committee. The Chair must be a full-time faculty member. (Membership can be the same as it is, but this should committee should have elected membership).

### **Curriculum Committee**

#### Structures of General Education

- Provides mechanisms for faculty to propose courses and programs that will adhere to PGCC standards while addressing external interests' needs.

#### New Course and Program Proposals

- Ensures the quality and validity of the program curriculum at PGCC.
- Examines existing and new courses and programs proposals to ensure that internal and external policies, procedures, regulations and accreditation standards are being met. These include prerequisite requirements, job validity of programs, etc.
- Assesses changes, additions, and deletions of program-specific (non-general education) courses and programs.

New course and program proposals will be delivered to this committee from the AAAC after outcomes and manners of assessing them have been approved.

The Faculty Organization will elect the co-chairs of this committee. One co-chair must be a full-time faculty member. (Membership can be the same as it is, but this should committee should have elected membership)

The faculty Co-Chair will serve on the College-wide Forum Institutional Effectiveness Committee.

### **Faculty Senate**

The purpose of the Faculty Organization is to enact, support, and advance Prince George's Community College's beliefs about education as articulated in our philosophy of education, within all aspects of college goal-setting, planning, and operations, including but not limited to the following: setting and promoting appropriate professional standards for faculty, representing the faculty viewpoint in decision-making at the college, and promoting the well-being of all full-time and adjunct faculty members.

New governance must be approved by both the Faculty Senate and the Academic Council.

The Faculty Organization president will serve on the College-wide Forum, serve as the co-chair of the Academic Council, and be on the College Life and Culture Committee of the College-wide Forum.