

Academic Council Survey (draft 1/14/2010)

The Academic Council at Prince George's Community College was formed early in 2008 with the goal of improving governance at PGCC, particularly as it affects the college's academic program. In May 2008 the Academic Council defined and approved the following objectives for the council:

1. Improve communication among the areas represented on the Council.
2. Streamline processes and timelines for establishing academic program policies and procedures.
3. Meet MSCHE concerns about the role of Academic Affairs in governance.

We need the help of the PGCC faculty in assessing the extent to which we are meeting these objectives, and how the Academic Council can better serve the PGCC community. Please respond to the following questions and **return this survey to (or is it online?)**.

A. General information

1. The following areas are represented on the Academic Council. Please indicate the area(s) to which you belong (check all that apply).

- | | |
|---|--|
| <input type="checkbox"/> Academic Affairs Faculty | <input type="checkbox"/> Faculty Organization |
| <input type="checkbox"/> Academic Deans | <input type="checkbox"/> General Education Task Force |
| <input type="checkbox"/> Adjunct Faculty | <input type="checkbox"/> Office of Planning & Institutional Research |
| <input type="checkbox"/> Academic Outcomes Assessment Committee | <input type="checkbox"/> Professional Development Committee |
| <input type="checkbox"/> Curriculum Committee | <input type="checkbox"/> Student Services Faculty |
| <input type="checkbox"/> Department Chairs | <input type="checkbox"/> Students |
| <input type="checkbox"/> Distance Learning/Learning Resources | <input type="checkbox"/> WDCE Faculty |

I don't think listing committees here gets at what we want to know. I'll suggest the following list and explain if necessary:

- | | |
|---|--|
| <input type="checkbox"/> Faculty Organization | <input type="checkbox"/> Academic deans |
| <input type="checkbox"/> Academic Affairs faculty | <input type="checkbox"/> Students |
| <input type="checkbox"/> Student Services faculty | <input type="checkbox"/> Distance learning (teaching or taking online courses) |
| <input type="checkbox"/> WDCE faculty | <input type="checkbox"/> Department chairs |
| <input type="checkbox"/> Full-time faculty | |
| <input type="checkbox"/> Part-time faculty | |

If you do not belong to any of these areas, then list your area here: _____

2. Which of the following phrases best describes your position at the college (**select one or all that apply?**)?

- | | |
|--|---|
| <input type="checkbox"/> Administrator | <input type="checkbox"/> Full-time classified staff |
| <input type="checkbox"/> Full-time faculty | <input type="checkbox"/> Part-time classified staff |
| <input type="checkbox"/> Adjunct faculty | <input type="checkbox"/> Student |

3. How long have you been a member of the college community?

- | | |
|-------------------------------------|---|
| <input type="checkbox"/> 0-3 years | <input type="checkbox"/> 13-18 years |
| <input type="checkbox"/> 4-7 years | <input type="checkbox"/> 19-25 years |
| <input type="checkbox"/> 8-12 years | <input type="checkbox"/> More than 25 years |

4. Are you or have you ever been a member of the Academic Council? Yes No

5. Meetings of the Academic Council are open to the campus community. Have you ever attended a meeting of the Academic Council? Yes No

6. If you have **not** attended a meeting of the Academic Council, please select the reason(s) you have not attended (check all that apply).

- I do not believe the issues addressed by the Academic Council are relevant to me.
- I am too busy with other tasks to take time to attend Academic Council meetings.
- I have other obligations scheduled during the Academic Council meeting times.
- I was not aware that meetings of the Academic Council are open to the campus community.
- Other (please explain) _____

B. Improve communication among the areas represented on the Council.

7. Please indicate the degree to which each of the following statements applies to you:

- a. I understand the purpose of the Academic Council. Not at all Somewhat Very much
- b. I know who represents me on the Academic Council.
- c. I have received messages from the Academic Council.
- d. I have read agendas or minutes from meetings of the Academic Council.
- e. My Academic Council representative has communicated happenings of the Academic Council.

8. Please respond to the following statements:

In general, the Academic Council has improved communication related to academic programming at PGCC. Yes No I'm not sure

The Academic Council has improved communication between my area and . . .

- a. Academic Affairs Yes No I'm not sure
- b. the Faculty Organization
- c. the Chairs' Council
- d. the Student Governance Board
- e. Student Services
- f. WDCE

How far do we go with this?

9. In the space below, please share any opinions about whether or not the Academic Council has improved communication among the areas represented on the Council.

C. Streamline processes and timelines for establishing academic program policies and procedures.

10. Please respond to the following statements:

a. If I have a concern related to the academic program, I believe the Academic Council can deal with it effectively. Not at all Somewhat Very much

b. I believe the Academic Council deals with matters in a timely fashion.

c. I believe that the Academic Council has improved the speed with which academic matters are dealt (wording!)

11. In the space below, please share any opinions about whether or not the Academic Council has streamlined processes and timelines for establishing academic program policies and procedures.

D. Meet MSCHE concerns about the role of Academic Affairs in governance.

12. The key assessment of this objective will be the response from the Middle States Commission on Higher Education. However, we will appreciate your responses to the following statements:

a. The Academic Council will make the academic program at PGCC stronger. Not at all Somewhat Very much

b. The Academic Council gives faculty a stronger role in college governance.

c. I understand how the Academic Council fits into the college's governance structure.

d. I understand the relationship between the Academic Council and the CWF.

e. The Academic Council strengthens the ability of the faculty and academic administrators to develop and lead the college's academic program.

f. I am aware that the college did not meet the governance standards of Middle States during their last review.

13. In the space below, please share any opinions about whether or not the Academic Council helps the college meet MSCHE concerns about the role of Academic Affairs in governance.